

Position Title: *Access Ed Peer Mentor (Accessible Education)*

Position Summary:

Accessible Education (AE) unit provides supports and services to students with disabilities at Western, in all programs and faculties.

The AE team co-ordinates an [Access Ed Peer Mentorship Program](#) that aims to pair newly registered students, upon request, with a registered, upper year mentor who shares similar disabilities, areas of study, and/or interests. [Access Ed Peer Mentorship Program](#) provides newly registered students with academic and social supports that help make aspects of university more approachable and manageable, such as transitioning to university, adjusting to post-secondary accessibility-related processes, and navigating campus resources.

As an [Access Ed Peer Mentor](#), you will provide academic and social supports to your mentee for the duration of the academic year. You will be expected to participate in mentor training, meet with your mentee, attend team meetings, and support with events throughout the term. Mentors are required to keep information confidential and understand boundaries that are to be kept.

[Access Ed Peer Mentors](#) will be supported and supervised by AE Programming Coordinator to ensure that mentors are well-equipped to effectively support mentees and complete day-to-day operations.

What will you gain from this role?

- Actively contribute to eliminating barriers to accessibility at Western.
- Build meaningful connections and contribute to a caring community.
- Mentorship experience by learning how to support and refer to resources.
- Meeting and event facilitation skills.
- Strengthen communication, collaboration, time management, and problem-solving skills.
- Personal enrichment and growth.
- Ongoing professional development.
- Recognition through Western's Co-Curricular Record.

Key Responsibilities:

- Serve as a role model and mentor for Student Experience (Accessible Education) to Western students and the community of greater London.
- Attend training sessions, team meetings, progress reviews, and events, when needed.
- Meet and maintain regular contact with mentees.
- Assist mentees by sharing personal experiences that contributed to your learning.
- Facilitate access to resources by providing mentees with relevant information.
- Complete [Accessible Ed Peer Mentor](#) forms and reflections for accountability purposes.
- Perform other assigned tasks to the best of your ability.
- Discuss any questions, difficulties, or concerns with supervisors.

- Respect differences of gender, ethnic origin, race, religious affiliation, sexual orientation, and those with disabilities.

What kind of candidate are we looking for?

- Empathy and helping skills.
- Strong interpersonal and communication skills.
- Ability to work independently and as part of a team.
- Ability to problem solve and provide constructive feedback.
- Excellent time management skills.
- Keen interest in developing personal leadership and mentoring skills.

Position Requirements:

- Be a student registered with Accessible Education.
- Completed (or in process of completing) at least one year of study at Western.
- Minimum 70% academic average (65% in Engineering). *
 - *Applicants with academic averages that do not meet minimum requirements are welcome to apply, if they can demonstrate how they learned and overcame academic and personal challenges.
- Open to learning about and engaging with individuals from diverse backgrounds.
- Fulfill training requirements and commit to weekly hours.

Position Requirements - Preferred:

- Previous leadership/mentorship experience.

WESTERN PEER LEADER (WPL) PROGRAM REQUIREMENTS

- Complete WPL Fundamental Training: WHMIS, Health & Safety, Safe Campus, AODA, Code of Conduct, Ethics, Etiquette & Boundaries, Equity & Inclusion e-Learning Module, Gender-Based Violence Policy e-Learning Module, Indigenous Initiatives Content & Reflection
- Complete Confidentiality Agreement and Student Contract
- Complete Student Feedback Form and/or Student Self-Reflection (per term)

** Trainings subject to change

Position Specifics:

Term Length:

One academic year, September 5, 2023 - April 30, 2024

Time Commitment:

- Training hours in August.
- 3-5 hours/week in the academic school year.

Compensation:

Unpaid volunteer position, but can be a work-study position for work-study eligible students. This opportunity is open to students who wish to engage on a volunteer basis (unpaid) and/or as a work/study (compensated up to 10 hours per week)

Reports to:

Celina Ho, Accessibility Programming Coordinator
Lauren Jarman, Project Coordinator

Application Method:

Login to [Western Connect](#), and navigate to the **Western Peer Leader posting boards** to find this job posting and instructions on how to apply (ex. Uploading/emailing required application documents or redirecting to the [Working at Western](#) website).

Western Values Diversity:

The University invites applications from all qualified individuals. Western is committed to employment equity and diversity in the workplace and welcomes applications from women, members of racialized groups/visible minorities, Indigenous persons, persons with disabilities, persons of any sexual orientation, and persons of any gender identity or gender expression. Accommodations are available for applicants with disabilities throughout the recruitment process. If you require accommodations for interviews or other meetings, please contact our Administrative Officer at ralary@uwo.ca or phone 519.661.1111 (89081).