

## **POSITION TITLE:** *ASP: Sport Learning Peer - Business (Learning Development & Success)*

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### **POSITION SUMMARY:**

Academic Success Program (ASP): Sport Learning Peers are part of the **Learning Development & Success** team. They volunteer in **ASP Study Hub** with student-athletes. Study Hub is a space where student-athletes can go for dedicated study time or discuss general or course-specific learning concerns with a Learning Peer. Study Hub is supervised by graduate student mentors and supported by Learning Peers.

As an **ASP: Sport Learning Peer for Business**, your role is to help student athletes develop learning skills and strategies to succeed at university and to respond to a wide variety of student questions about learning in Business courses as well as other courses (as you are able).

Learning Development & Success (LDS) offers a variety of services to all students at Western, providing support through individual counselling, the PAL Centre and group presentations. The LDS team helps students cope with the demands of post-secondary learning, assisting them in identifying strengths and developing new skills and strategies for success. All of these services are available for both successful students wanting to maintain their already strong academic standing and those having academic difficulties ([learning.uwo.ca](http://learning.uwo.ca)).

### **What will you gain from this role?**

- Develop and enhance skills for interpersonal communication, help peers, obtain teaching and leadership experience.
- Gain exposure to and awareness of learning skills counselling issues.
- Enhance awareness of personal learning strategies.
- Attain personal satisfaction and growth from being involved in a helping capacity.
- Receive feedback via a midterm and year-end performance review.
- Obtain recognition through Western's Co-curricular Record.

### **KEY RESPONSIBILITIES:**

- Work 3 hrs/wk in Study Hall (hours will be determined according to your availability).
- Attend initial training meetings and ongoing professional development meetings.
- Attend at least two LDS presentations in the fall term and read learning skills material (or watch videos) for professional development as required.
- Complete reflections periodically throughout the year.
- Promote and maintain a welcoming atmosphere in ASP Study Hub
- Track attendance and track numbers of students using ASP Study Hub
- When working individually with a student, listen to and understand the student's questions and concerns (intellectual and emotional) and actively engage in problem solving with the student. (Examples of student questions/concerns: time management, test preparation and test taking, reading strategies, problem-solving, low grades, locating resources, understanding course concepts, etc.).
- Use collaborative strategies to promote learning communities.
- Discuss with supervisor any questions, difficulties, or problems.

## POSITION REQUIREMENTS:

- Undergraduate students with a strong interest in learning skills who have taken BUS 1220E. Preference given to applicants who have also taken, and are able to assist students with, BUS 2257.
- Minimum 75% average in undergraduate courses (with a minimum of 75% in BUS 1220E). **NOTE:** applicants must provide an up-to-date copy of their grade report with their application.
- Strong communication (attending, listening, speaking) skills.
- Good working knowledge of campus resources.
- Problem-solving abilities.
- Strong interpersonal skills resulting in the ability to approach student athletes, inquire about what they are working on and engage them in conversation.

## WESTERN PEER LEADER (WPL) PROGRAM REQUIREMENTS

- Complete WPL Fundamental Training: WHMIS, Health & Safety, Safe Campus, AODA, Code of Conduct, Ethics, Etiquette & Boundaries, Equity & Inclusion e-Learning Module, Gender-Based Violence Policy e-Learning Module, Indigenous Initiatives Content & Reflection
- Complete Confidentiality Agreement and Student Contract
- Complete Student Feedback Form and/or Student Self-Reflection (per term)

\*\* Trainings subject to change

## POSITION SPECIFICS:

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### TERM LENGTH:

One academic year, September 1, 2023 - April 30, 2024

### TIME COMMITMENT:

- 3 hours per week (working in Study Hall helping students).
- Approximately 10 hours of LDS training in September.
- Approximately 3-4 hours per month of professional development with LDS.
- Human Resources online training modules:
  - WHMIS (60-90 min)
  - Health & Safety (45-60 min)
  - Safe Campus (30 min)
  - AODA (45-60 min)
- Code of Conduct, Ethics, Etiquette and Boundaries
- Equity & Inclusion e-Learning Module
- Gender-Based Violence e-Learning Module
- Indigenous Initiatives Content

\*\* No commitments during December/April exam periods or the Fall/Winter Reading Weeks.

## REPORTS TO:

Coordinator – Academic Success Program – Sport (*Learning Development and Success*)

## Application Method:

Login to [Western Connect](#), and navigate to the **Western Peer Leader posting boards** to find this job posting and instructions on how to apply (ex. Uploading/emailing required application documents or redirecting to the [Working at Western](#) website).

## Western Values Diversity:

The University invites applications from all qualified individuals. Western is committed to employment equity and diversity in the workplace and welcomes applications from women, members of racialized groups/visible minorities, Aboriginal persons, persons with disabilities, persons of any sexual orientation, and persons of any gender identity or gender expression. Accommodations are available for applicants with disabilities throughout the recruitment process. If you require accommodations for interviews or other meetings, please contact our Administrative Officer at [ralary@uwo.ca](mailto:ralary@uwo.ca) or phone 519.661.1111 (89081).