

## **Position Title:** *Academic Success Program (ASP) Peer Leader*

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### **Position Summary:**

The Academic Success Program (ASP) connects first-year students with an upper year Peer Leader from their Faculty. ASP aims to provide wayfinding, learning skills, and social support to first year students as they successfully transition to university life.

The ASP Peer Leader role is crucial for the overall success of the program. Peer Leaders are responsible for providing mentorship and support first-year students in their faculty through both the fall and winter terms. Peer Leaders will be expected to participate in synchronous and asynchronous training between August 15th and August 19th.

Peer Leaders will initiate weekly contact and goal setting with their students and encourage their participation in various academic workshops and social events throughout the year.

Peer Leaders will be supported and supervised by a Graduate Peer Coaches and the Program Coordinator to ensure they are well equipped to effectively support first year students and achieve the goals that have been set for the program and for the students in their groups.

### **What will you gain from this role?**

- A more in-depth understanding of on campus services and resources
- Recognition through Western's Co-Curricular Record ([wccr.uwo.ca](http://wccr.uwo.ca))
- Learn how to support first-year students with the transition and become comfortable using referrals to resources
- Being part of a fun-loving and supportive team who embody a helping spirit
- Leadership and mentorship experience
- Strengthened organization skills
- Experience facilitating meetings and events
- Hone oral and written communication skills
- Time management and problem solving skills
- Teamwork and collaboration skills

### **What do we ask from you?**

- Participation in Program events, including monthly academic workshops
- In weekly contact with mentees, assess needs and provide resources and support, keeping them up to date about events, services and programs to enhance their Western experience
- Complete ASP Logs to use for tracking, reflection and accountability purposes
- Meet with your ASP Graduate Peer Coach and fellow Leaders on a bi-weekly basis
- Respect differences of gender, ethnic origin, race, religious affiliation, sexual orientation and those with disabilities.
- Other duties as assigned

## What kind of student leaders are we looking for?

- Strong interpersonal skills
- Ability to work independently and as part of a team
- Willing to commit to training sessions and weekly volunteer hours
- Interested in helping Western students
- Excellent oral and written communication skills
- Ability to problem solve and provide constructive feedback
- Interested in helping others and developing personal leadership skills

## Position Requirements:

- Minimum 70% academic average (65% in Engineering)
- Enrolled as a full-time Western undergraduate student
- Previous leadership experience
- Complete required training modules

## WESTERN PEER LEADER (WPL) PROGRAM REQUIREMENTS:

- Complete Fundamental Training Requirements
- Complete Confidentiality Agreement and Student Contract
- Student Feedback Forms (per term)

## Position Specifics:

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**Term Length:** August 15, 2022 - April 10, 2023

**Time Commitment:** Vary, depending on the time of year and the needs, averaging 3 hours per week

**Compensation:** This is an unpaid volunteer position.

**Number of Positions Available:** 52

**Reports to:** Coordinator, Student Experience and Engagement

### Application Method:

Login to [Western Connect](#), and navigate to the **Western Peer Leader posting boards** to find this job posting and instructions on how to apply (ex. Uploading/emailing required application documents or redirecting to the [Working at Western](#) website).

## Western Values Diversity:

The University invites applications from all qualified individuals. Western is committed to employment equity and diversity in the workplace and welcomes applications from women, members of racialized groups/visible minorities, Aboriginal persons, persons with disabilities, persons of any sexual orientation, and persons of any gender identity or gender expression. Accommodations are available for applicants with disabilities throughout the recruitment process. If you require accommodations for interviews or other meetings, please contact our Administrative Officer at [ralary@uwo.ca](mailto:ralary@uwo.ca) or phone 519.661.1111 (89081).