Position Title: Out of Province Student Association Mentor

Position Summary:
The Out of Province Student Association (OPSA) is a unique community of Canadian students from beyond Ontario’s borders. The group provides both transitional and ongoing academic and social support for out of province students attending Western University.

OPSA Mentors are connected with incoming first year students who are from the same province - often times from the same city and program as well. As a mentor, you will provide ongoing support to your mentee, facilitate meetings, and plan social events.

What will you gain from this role?
- Ability to engage with a group of first year students
- Being part of a fun and supportive community
- Enhanced communication skills through a variety of mediums
- Leadership experience
- Time management and problem solving skills
- Teamwork and collaboration
- Recognition through Western’s Co-Curricular Record (wccr.uwo.ca)

What do we ask from you?
- In September, mentors are required to attend the OPSA launch event with their mentee.
- Attend OPSA events and encourage first year mentees to attend them as well
- Work with your province or regional coordinator to plan and execute Province / Region specific events
- Communicate regularly with your first year students and keep them up to date about events, services and programs to enhance their Western experience
- Provide emails to students with information about OPSA events throughout the year, and respond to students specific province inquiries and concerns as needed
- Respect differences of gender, ethnic origin, race, religious affiliation, sexual orientation and those with disabilities.

What kind of student leader are we looking for?
- Strong teamwork skills
- Knowledge of resources, services, and opportunities for Western students
- Excellent organizational skills
- Excellent verbal and written communication skills (notably through email communication)

Position Requirements:
- Minimum 70% academic average (65% in Engineering)
• Western undergraduate student, main campus only
• Completed at least 10 full courses (or equivalent) at Western
• Experience as a Peer Mentor, Team Leader, or Student Coordinator
• Experience in helping others with diverse backgrounds and/or unique need

Position Specifics:

Term Length:
One academic year, September 8 - April 30, 2021

Time Commitment:
Vary, depending on the time of year, hours will average out to no more than 3 hours per week; plus the time involved in service projects

Compensation: This is a Volunteer Position. Work Study Eligible.

Number of Positions Available: 25

Reports to: Coordinator Student Engagement, TLE

Western Values Diversity:
The University invites applications from all qualified individuals. Western is committed to employment equity and diversity in the workplace and welcomes applications from women, members of racialized groups/visible minorities, Aboriginal persons, persons with disabilities, persons of any sexual orientation, and persons of any gender identity or gender expression. Accommodations are available for applicants with disabilities throughout the recruitment process. If you require accommodations for interviews or other meetings, please contact our Administrative Officer at ralary@uwo.ca or phone 519.661.1111 (89081).