POSITION TITLE: International Learning Peer - MOS  
(International and Exchange Student Centre and Learning Development & Success)

POSITION SUMMARY:
International Learning Peers are part of the International Student Centre – Social Science team. They volunteer in the International Student Centre – Social Science, Room 1040, SSC. This is a place where international students can go to discuss campus resources or course-specific concerns related to certain MOS courses with an International Learning Peer in a supportive environment.

As an International Learning Peer for MOS, your role is to help Social Science international students become aware of campus resources that can help them succeed at university, including, but not limited to, the Peer Assisted Learning (PAL) Centre, the International Student Centre-Social Science and the International and Exchange Student Centre and to respond to a wide variety of international student questions about learning in MOS courses.

The International Student Centre – Social Science is a satellite office of IESC, open to all international students within the faculty of Social Science in all programs. The centre provides services that include immigration advising; individual assistance with personal, financial or other questions; connection to International and Exchange Student Centre programs and services, and other Western support systems & peer support programs (https://iesc.uwo.ca/social_science/).

Learning Development & Success (LDS) offers a variety of services to all students at Western, providing support through individual counselling, the PAL Centre and group presentations. The LDS team helps students cope with the demands of post-secondary learning, assisting them in identifying strengths and developing new skills and strategies for success. All services are available for both successful students wanting to maintain their already strong academic standing and those having academic difficulties (learning.uwo.ca).

What will you gain from this role?
- Develop and enhance skills for interpersonal communication, help peers, obtain teaching and leadership experience.
- Gain exposure to and awareness of learning skills counselling issues.
- Enhance awareness of personal learning strategies.
- Attain personal satisfaction and growth from being involved in a helping capacity.
- Receive feedback via a midterm and year-end performance review.
- Opportunity to provide input into programs and services for international students.
- Involvement in internationalization at Western.
- Personal enrichment through interaction with people from diverse cultures.
- Obtain recognition through Western’s Co-curricular Record.

KEY RESPONSIBILITIES:
- Work 3 - 4 hours per week in the International Student Centre-Social Science (ISC-SS) (hours will most likely be divided over two shifts).
- Attend initial training meetings.
- Attend at least two LDS presentations in the fall term and read learning skills material (or watch videos) for professional development as required.
- Complete reflections periodically throughout the year.
• Promote and maintain a welcoming atmosphere in the International Student Centre-Social Science.
• Identify the purpose of each international student’s visit. This may lead to: 1) assisting them with MOS course content questions and/or study and/or reading strategies for MOS courses, 2) referring them to the PAL Centre for general learning strategies assistance or help with other courses, 3) providing them with information or helping them locate resources appropriate to their needs and/or 4) facilitating their drop-in/appointments for individual advising with the International Student Advisor.
• When working individually with an international student, listen to and understand the student’s questions and concerns (intellectual and emotional) and actively engage in problem solving with the student.
• Use collaborative strategies to promote learning communities.
• Assist International Student Advisor with other related duties assigned.
• Discuss with supervisor any questions, difficulties, or problems.

POSITION REQUIREMENTS:
• Undergraduate student with a strong interest in learning skills who has taken MOS 1021 and MOS 1023.
• Minimum 80% average in undergraduate courses (with a minimum of 80% in each of MOS 1021 and MOS 1023). NOTE: applicants must provide an up-to-date copy of their grade report with their application.
• Strong communication (attending, listening, speaking) and interpersonal skills.
• Good working knowledge of campus resources.
• Problem-solving abilities.
• Cross-cultural awareness, understanding and sensitivity.
• Interest in helping to enhance services offered to the international student community.
• Experience helping or studying in a foreign culture and fluency in other languages would be an asset.

WESTERN PEER LEADER (WPL) PROGRAM REQUIREMENTS:
• Complete four mandatory Human Resources training modules: WHMIS, Health & Safety, Safe Campus, and AODA and the Mental Health Interactive Learning Module.
• Submit a Feedback Form each term and a year-end program evaluation to the WPL Program.
POSITION SPECIFICS:

TERM LENGTH:
One academic year, September 1, 2020 - April 30, 2021

TIME COMMITMENT:
- 3 - 4 hours per week (working in the International Student Centre-Social Science helping students).
- Approximately 8 hours of LDS training in September.
- Approx. 1 hrs of ISC-SS training in Sept.
- Human Resources online training modules:
  - WHMIS (60-90 min)
  - Health & Safety (45-60 min)
  - Safe Campus (30 min)
  - AODA (45-60 min)
- Mental Health Interactive Learning Module (30 min)

** No commitments during December/April exam periods or the Fall/Winter Reading Weeks.

REPORTS TO:
Social Science International Student Advisor and Learning Development & Success PAL Centre Supervisors

Application Method:
Login to Western Connect, and navigate to the Western Peer Leader posting boards to find this job posting and instructions on how to apply (ex. Uploading/emailing required application documents or redirecting to the Working at Western website).

Western Values Diversity:
The University invites applications from all qualified individuals. Western is committed to employment equity and diversity in the workplace and welcomes applications from women, members of racialized groups/visible minorities, Aboriginal persons, persons with disabilities, persons of any sexual orientation, and persons of any gender identity or gender expression. Accommodations are available for applicants with disabilities throughout the recruitment process. If you require accommodations for interviews or other meetings, please contact our Administrative Officer at ralary@uwo.ca or phone 519.661.1111 (89081).